



APPLICATION FOR THE GRANT / RENEWAL / VARIATION† OF A SHOTGUN CERTIFICATE
The Firearms and Weapons (Guernsey) Law, 1998 Section 29(1)

Part A - To be completed by all applicants

(Please use BLOCK LETTERS except when signing)

(Please read NOTES section before completing this form)

Title (Mr. Mrs. Ms. Miss or Other):

Surname:

Forenames (state all):

Date of birth:

Place of birth:

Nationality:

Residential address:

Post Code:

Home telephone number:

Mobile telephone number:

E-mail:

Occupation:

Work telephone number:

Work address:

Height:

Have you been convicted of any offence (not including parking or fixed penalty notices) or received a written caution? YES / NO†

If YES give details (including those received outside Guernsey)

.....
.....
.....

Do you suffer from any relevant medical condition? (see Note H) YES / NO†

If YES give details

.....
.....

Details of your GP or GP Practice

Name:

Address:

Telephone number:

E-mail:

Details of all previous GP Practices during the past 10 years

Name:

Address:

Post Code:

* Details of shotgun(s) desired to be purchased or acquired. (For the purposes of the Firearms Law, 1998 "acquire" means hire, accept as a gift, or borrow)

Calibre	Maker's Name	Type (Rifle, Revolver etc.)	Serial No.

* Ammunition (including ammunition for all shotguns listed above)

	Quantity	Calibre	Quantity	Calibre	Quantity	Calibre
Amount Possessed						
Amount desired to be possessed						
Amount desired to be purchased at any one time						

* Please detail on a separate sheet if further space is required.

Part B - To be completed in respect of applications for the GRANT of a shotgun certificate

Details of issue of any previous firearm and/or shotgun certificates held?

If none, write NONE here:.....

Place of issue:.....

Date of issue:

Number:

Have you at any time had an application for the grant or renewal of a firearm or shotgun certificate refused?

YES / NO†

If YES give details:

If at any time you have used a name or names other than those quoted at above, give details (including surname before marriage):

.....

List all previous residential address(es) from the past five years: (include dates):

.....

REFEREE DETAILS:

Please give details of a suitable person who has agreed to act as a referee for you.

Title (Mr. Mrs. Ms. Miss or Other):

Surname:

Forename(s):

Date of birth:.....

Place of birth:.....

Occupation:.....

Residential address:

..... Post Code:.....

Home telephone number:

Mobile telephone number:.....

Work telephone number:

E-mail:

In what capacity do you know the referee?

How long has the referee known you?

The referee who has agreed to act for you must have known you personally for at least two years and must be resident in Guernsey. A referee must not be a member of your immediate family, a registered firearms dealer, a serving police officer or police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.

Part C - For applications for RENEWAL or VARIATION only

Details of shotgun certificate to be renewed or varied

Number:

Date of issue:

Part D - To be completed by all applicants

COMPULSORY THIRD PARTY INSURANCE

Name of insurance company:

Policy number:

Amount of indemnity:

I hereby apply to the Chief Officer of Police for

a shotgun certificate †

the renewal of the shotgun certificate specified †

the variation of the shotgun certificate specified †

in respect of the shotgun(s) and ammunition and for the reasons specified.

† delete as appropriate

I declare that the statements made on this form are true.

Applicant's signature:

Date:

For applicant is under 18 years of age:

Signature of parent or guardian:

Date:

Your personal information will be processed in accordance with Data Protection legislation.

For Official Use

Security inspection required: YES/NO

Date of inspection:

Security arrangements considered suitable for a maximum of:

..... Hand guns

..... Long barrel weapons

Fee paid £..... Grant/ Renewal / Variation

Receipt No:

Data entries completed by:

Signature:

Chief Officer:

Approved / Refused

Reasons for refusal:

Additional conditions:

APPLICATION FOR THE GRANT / RENEWAL / VARIATION† OF A SHOTGUN CERTIFICATE NOTES

Please retain for your information

1. With certain statutory exceptions, it is an offence under Section 2 of the Firearms and Weapons (Guernsey) Law, 1998 for a person to have in his possession, or to purchase or acquire a shotgun or ammunition to which that section applies (see note 2) without holding a shotgun certificate.
2. A shotgun certificate is issued at the discretion of the Chief Officer of Police. Before agreeing to the grant, renewal or variation of a certificate, the Chief Officer has to be satisfied that the applicant can be permitted to possess a shotgun without danger to public safety or to the peace.
3. Section 28 of the Firearms and Weapons (Guernsey) Law 1998 requires the user of any firearm to be insured against third party liability in an amount of at least £ 1,000,000. Proof of existence of such a policy must accompany this application. It is an offence to make a false statement to obtain such a policy of insurance. Written evidence of the existence of your policy should be kept with your firearm certificate so it may be produced to a Police Officer having grounds to demand such a production.
4. If a certificate is granted it will be subject to the following four conditions and the Chief Officer of Police may in his own discretion impose additional conditions.
 - (i) The holder must on receipt of this certificate sign it in ink with his/her usual signature.
 - (ii) The shotgun and ammunition to which this certificate relates must at all times when not in actual use be kept in a secure place with a view to preventing access to them by unauthorised persons.
 - (iii) The holder of this certificate must inform at once the Chief Officer of Police of the theft or loss of any shotgun to which this certificate relates.
 - (iv) The holder must, without undue delay, inform the Chief Officer of Police of any change in his permanent address. It is an offence to fail to comply with the conditions of a shotgun certificate.

5. **Children**

A shotgun certificate cannot be issued to a person under the age of eighteen years. HOWEVER, the Chief Officer may, on receipt of an application accompanied by the written consent of the applicants parent or guardian, issue to a person who has not attained the age of eighteen years:-

- (a) a Restricted Shotgun Certificate authorising the holder to use a shotgun only at a meeting organised by a shooting club named in the certificate and while the holder is under the personal supervision of an adult who is himself the holder of a valid shotgun certificate; or
- (b) where the applicant has attained the age of sixteen years, a Shotgun Training Certificate authorising the holder to use a shotgun only whilst under the personal supervision of any adult named in the certificate who is the holder of a valid shotgun certificate; or
- (c) where the applicant has attained the age of sixteen years, both a Restricted Shotgun Certificate and a Shotgun Training Certificate.

Notes on completing the form

- A It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person the grant, renewal or variation of a shotgun certificate. Maximum penalty: three months imprisonment and / or [level 4 on the uniform scale] fine, or both.
- B If you are applying for the grant of a shotgun certificate complete sections A, B and D of the form. If applying for renewal or variation complete sections A, C and D.

- C Much of the information is required by the Police for identification purposes.
- D If there is not enough space on the form for your answers, please continue on a separate sheet of paper.
- E When answering the question regarding the reasons requiring the firearm, please state if it is for sporting purposes, pest control, target shooting, or any other purpose, and give details in each case.
- F Unless otherwise advised by the Police, take this completed form to Police Headquarters together with the appropriate fee.
- G A fee is payable for the grant, renewal or variation of a shotgun certificate and for the replacement of a certificate which has been lost or destroyed. Only one fee is payable, if an application for variation is made at the same time as an application for renewal or replacement. There are some exceptions.
- H. Relevant medical conditions which must be disclosed include, for example:
- Acute Stress Reaction or an acute reaction to the stress caused by a trauma
 - Suicidal thoughts or self-harm
 - Depression or anxiety
 - Dementia
 - Mania, bipolar disorder or a psychotic illness
 - A personality disorder
 - A neurological condition: for example, Multiple Sclerosis, Parkinson's or Huntington's diseases, or epilepsy
 - Alcohol or drug related abuse

Or any other condition, mental or physical, which might affect your safe possession of shotguns. If in any doubt, consult your GP.

If you have disclosed a relevant medical condition the police may ask you to obtain a medical report from your GP/specialist. You are expected to meet the cost if a fee is charged for this. If further information is required the police may request and pay for a further report.

Where no relevant medical conditions are disclosed the police may contact your GP asking if they are aware of any relevant medical conditions or have any concerns about the issue of the firearm or shotgun certificate. Depending on the reply, the police may ask you to obtain a medical report from your GP/specialist. You are expected to meet the cost if a fee is charged for this. If further information is required the police may request and pay for a further report.

- I This form must be accompanied by two identical photographs of the applicant and sized 45mm high x 35mm wide. The photographs must be full face and without a hat and must be a current true likeness. Ordinary passport style photographs are suitable for this purpose. A computer generated likeness is acceptable if it is full face, against a plain background and printed on good quality gloss or matt paper. One of the photographs must be signed in ink, on the back by the applicant.